

Kluane National Park Management Board
PO Box 2132
Haines Junction, YT, Y0B 1L0
admin@kluanepmb.ca
Tel: 867-634-2746

Meeting Minutes 05-26
Monday May 25, 2026 at 6:00pm

1. Call to Order
In attendance: Ellen Bielawski, Tom Buzzell (via Teams), Robin Chambers, Todd Chambers, Elsabe Kloppers, Craig Mckinnon, Aynslie Ogden. Regrets: Grace Southwick.
Guests: Liz Hofer, Carmen Wong.
2. Review Draft Agenda 05-26
Motion 01 05-26 Ellen motions to approve agenda, Todd seconds, approved unanimously
3. Review Minutes 04-26
Motion 02 05-26 Elsabe motions to approve minutes as amended, Todd seconds, approved unanimously
4. Presentations & New Business
 - 4.1. Presentation/Discussion: Research permits issued in the park (Carmen Wong, Parks Canada)
 - Carmen Wong presented a summary of research activity in the park and shared KNPR Research and Collecting Permit Conditions, the results of the Bringing Knowledge Together to Take Care of Māy workshop held in Burwash Landing in March, 2026, and several recent research papers.
 - The Board suggested ways to make information about research activity more available to the community and emphasized the importance of doing so.

Action 01 05-26: Aynslie to send copy of presentation to Board.

Action: 02 05-26: The Board will review and share thoughts on the Research Permit Conditions, KNPMB research priorities and ideas on the establishment of an Elder's Wildlife Guidance Council.
 - 4.2. Presentation: Chilkat Lynx and Biodiversity Project Annual Report (Liz Hofer)
 - Liz Hofer presented the annual report of the Chilkat Lynx and Biodiversity Project.
 - 4.3. Letter re: Boundary Amendment
 - Parks Canada sent a letter regarding Boundary Adjustments to KNPR that was copied to the Board for information.
5. Old Business
 - 5.1. Letter from Minister Benoit re: Dall Sheep
Action 03 05-26: Revisit in the fall after the Department follows through on planned measures – if haven't been implemented or aren't effective, consider sending another letter then.
 - 5.2. Brainstorm options for public snowmobile trip
 - Suggests KNPMB put this question out to the public at an upcoming open house or public meetings to gauge interest.
 - Guided trips are limited to 12 participants and cannot be hosted by the Board.
 - The most appropriate location would be where tracks are already being set (e.g. on the Auriol Trail or Mush Lake Road) and not setting new tracks on fresh snow due to potential for impact on the moose population, or if setting fresh tracks doing so only at the end of the season to minimize impact. Individuals could be encouraged to volunteer for the ski club and assist with setting tracks in designated areas.
 - An interpretative/guided snowmobile tour on Kathleen Lake, with stops to talk about the area, could also be considered as it would have less impact.
 - Other activities to encourage community access to the park could also be explored.

Action 04 05-26: Draft questions to get feedback at upcoming open house.

5.3. Board member honoraria increase

Motion 03 05-26 Elsabe motions to approve an annual adjustment for the 2026-27 fiscal year to the hourly honoraria rate for Board Members to \$39.25 and Chair to \$61.33, Todd seconds, approved unanimously

Action 05 05-26: Add budget discussion to next meeting.

5.4. Chair's Update

- No update

5.5. Site Manager's Update

5.5.1. Board Member Recruitment

- Recruitment has closed; 7 applications received. Criteria are being used to assess applicants. Phone discussions with applicants are planned.
- Board discussed whether it would be a priority to recruit a youth applicant.

5.5.2. Contribution Agreement Amendment

- The Agreement has now expired so this is no longer relevant.

5.5.3. Contribution Agreement Renewal

- New Flexible Contribution Agreements allow for full carry-forward of unspent funds; the Final Agreements limit carry forward to 15%

Action 06 05-26: Before making decisions on special projects, await certainty of having renewed contribution agreement.

5.5.4. Other items

- An update was provided on the Kluane Farm Remediation Project – work will likely begin in Spring 2027.

6. Finance and Administration

6.1. March 2026 Financials

- Aynslie shared an update on the March Financials and work that is underway with the Auditor that will result in some minor changes to our year-end balance.

6.2. April 2026 Financials

Motion 04 05-26 Todd motions to approve April 2026 Financials, Ellen seconds, approved unanimously

6.3. Statement of Retained Earnings from 2025-2026 (carried forward to 2026-2027)

- Shared for information.

6.4. Administrator's Update

6.4.1. Estrada and Tan – Update

- Aynslie shared an update on the work that is underway with the Auditor that will result in some minor changes to our year-end balance.

6.4.2. FNBC - Bank cards ready for pickup!

Action 07 05-26: Aynslie to go to FNBC on Monday next week to pick up bank cards. Will request schedule of fees and confirm use of fobs for online payments.

6.4.3. CIBC online banking price list

Action 08 05-26: Follow up with CIBC to ask them, based on our current business, what fees would be. Also clarify we are not a business, we are a not-for-profit.

7. Updates or Additions

8. Action Log Review

9. Next Meeting Dates

Motion 05 05-26 Ellen motions to extend Elsabe's term beyond June 20th pending appointment of new Canada Board member, Todd seconds, approved unanimously.

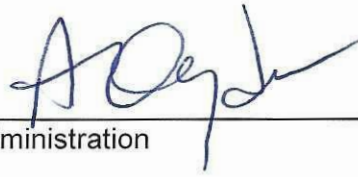
- Next KNPMB Meeting Date: June 23, 2026
- Action 09 05-26: Craig to ask Jenny for other availability in June (noting the 17th won't work as proposed)
- Action 10 05-26: Aynslie to send doodle poll to gauge availability for Saturdays or Sundays in June or July for Board retreat to review Implementation Plan, check availability at Shakat Tun (James Allen – Christmas Bay)
- Note Todd not available July 4 (CAFN Äshèyi Gathering) or July 17 (CAFN GA)

10. Adjournment

Motion 06 05-26 Elsabe motions to adjourn at 9:33 pm, Todd seconds, approved unanimously.

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Chair or Vice-Chair

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Administration