



Kluane National Park Management Board  
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**DRAFT Meeting Minutes 04-26**  
**Tuesday April 21, 2026 at 6:00pm**

1. Call to Order  
In attendance: Robin Chambers, Todd Chambers (via Zoom), Elsabe Kloppers, Grace Southwick, Ellen Bielawski, Craig Mckinnon, Aynslie Ogden. Regrets: Tom Buzzell.
  2. Review Draft Agenda 04-26  
**Motion 01 04-26** Grace motions to approve agenda, Elsabe seconds, approved unanimously
  3. Review Minutes 03-26  
**Motion 02 04-26** Elsabe motions to approve minutes, Grace seconds, approved unanimously
  4. Presentations & New Business
    - 1.1 2025 Kluane Seismic Update (for information)
      - The Board discussed the impact of seismic activity on park operations
      - Action: 01 04-26: Elsabe to forward YouTube link to talk that Andrew Shaeffer gave in Haines Junction late winter.
    - 1.2 Avian Influenza Update (for information)
    - 1.3 Canadian Geographic Article – Dall Sheep in Kluane (for information)
  5. Old Business
    - 5.1 Draft Letter to YG re CIBC  
Action: 02 04-26: Aynslie to mail signed letter
    - 5.2 Draft Letter to Mark Ritchie  
Action: 03 04-26: Aynslie to mail signed letter
    - 5.3 Draft Letter to YG re Sheep on Highway  
Action: 04 04-26: Aynslie to prepare letter for Tom's signature
    - 5.4 Recordings of SARA – CCA Learning Series (for information)
    - 5.5 January 2026 Haines Junction Grizzly Bear Workshop (for information)
    - 5.6 Chair's Update
      - 5.6.1 Letter from Minister Dabrusin
        - In camera discussion
    - 5.7 Site Manager's Update
      - 5.7.1 Final Payment
        - Action: 05 04-26: Kelly to provide guidance on the need for an amendment to the prior contribution agreement to reflect the \$9,213.15 payment made to KNPMB on April 14, 2026.
      - 5.7.2 Board Member Recruitment
        - A posting has been made for the KNPMB Canada representative recruitment, deadline for applications is end of April, 2026.
        - Action: 06 04-26: Aynslie to repost advertisement with corrected email address.
- Motion 03 04-26** Ellen motions that both KFN representatives be extended until receipt of appointment letters, Todd seconds, approved unanimously
- 5.7.3 Contribution Agreement Amendment
    - See Action 05 04-26
  - 5.7.4 Contribution Agreement Renewal
    - Add to agenda for next meeting
  - 5.7.5 Draft KNPR Implementation Plan
    - Action: 07 04-26: Schedule Board retreat in the Spring to review implementation plan

5.7.6 Other items

- Action: 08 04-26: Sean will prepare a presentation for the Board on mountaineering activity and revenues in KNPR. A regular annual presentation to the Board is requested at the end of the mountaineering season.
- Action: 09 04-26: Invite Brad/Carmen to discuss research permits at next meeting
- The Board discussed KNPR representation at Board meetings.
- Annual seasonal closure of Thechal Dhal ridge walk during lambing season will now be permanent.

6. Finance and Administration

6.1 March 2026 Financials

- Financials do not reflect the \$9,213.15 payment made to KNPMB on April 14, 2026 (KNPR calculated balance owing to KNPMB to close out agreement). This amount should be reflected in old year (2025-26) financials not in the new year (2026-27).
- Action: 10 04-26: Aynslie to present year-end financials at the next Board meeting (will be draft pending Auditor's compilation report).

**Motion 04 04-26** Ellen motions to approve March 2026 Financials, Todd seconds, approved unanimously

6.2 Administrator's Update

6.2.1 Lease Agreement – Backpay owing

- Rent for 2026 is \$1050/month.
- Lease will need to be renewed for January 2027

**Motion 05 04-26** Elsabe motions to approve back pay of \$800, Grace seconds, approved unanimously.

6.2.2 Estrada and Tan - Cost of Compilation

- Cost will be \$3,000. Tom has signed paperwork to initiate compilation.

6.2.3 FNBC Paperwork for signature

- FNBC updated paperwork; additional signatures required from all Board members.

7. Updates or Additions

8. Action Log Review

9. Next Meeting Dates

- KNPR All Staff Meeting Tuesday May 12, 2026 (at TD/Outpost)
- KNPMB Meeting Tuesday May 26, 2026
- KLRS Open House Monday May 18, 2026 from 12-3pm
- KKNPMB Spring Retreat - TBD

10. Adjournment

**Motion 06 04-26** Todd motions to adjourn at 8:57 pm, Grace seconds, approved unanimously.



Chair or Vice-Chair



Administration