

Kluane National Park Management Board
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Meeting Minutes 03-26
Tuesday March 17, 2026 at 6:00pm

1. IN CAMERA MEETING – Board only 6:00 to 6:45
2. Call to Order at 6:49pm. In attendance: Robin (Chair), Elsabe, Ellen, Grace (Zoom), Todd (Zoom).
Regrets: Tom, Craig.
3. Review Draft Agenda 03-26
Motion 01 03-26 Ellen motions to approve agenda, Elsabe seconds, approved unanimously
4. Review Minutes 02-26
Motion 02 03-26 Ellen motions to approve minutes, Grace seconds, approved unanimously
5. Presentations & New Business
 1. Presentation from Liz Hofer - Chilkat Lynx and Biodiversity Project
 - Liz unavailable to attend tonight -- defer to next meeting
 2. Yukon Water Board Annual Report
 - Yukon Water Board released an inaugural Annual Report for 2024-2025, available online
 3. Request from public – Mush Bates Snowmobile Trip
 - Response to address items that Board will need to look into further

Action: 01 03-26: Aynslie to draft response letter for Board's review

Action: 02 03-26: Add to agenda for next meeting to brainstorm options.
 4. 2025 Research Summary
Action: 03 03-26: Bring forward to next meeting; invite Parks staff to provide more information on the research that is underway.
Action: 04 03-26: Add to next meeting agenda – Parks requested to bring summary of alpinist/climbing permits issued along with information on who is operating in the park, what are the fees, and where does the revenue go.
 5. Invitation to SARA-CCA Learning Series on Human-Wildlife Conflict -- Monitoring, Mitigation and Management
Action: 05 03-26: Aynslie to request a recording
 6. Invitation to SARA-CCA Snowy Owl Workshop
Action: 06 03-26: Todd is registered to join workshop on March 19, 2026; will share summary at next Board meeting
 7. YG Organizational Development Branch Spring Summer Course Catalogue
Action: 07 03-26: All look through catalogue and bring forward any courses that look interesting.
 8. SARA-CCA Guidebooks
Action: 08 03-26: All look through these new guidebooks as time/interest permit.
6. Old Business
 1. Chair's Update
 - February 23, 2026 Letter to Minister Dabrusin

- Expecting a response before April 23, 2026; this response is needed for management recommendation to come into effect. Additional recommendations from KNPMB may be required.

Action: 09 03-26: Add this letter, and whether YESAB assessment is required, to Site Manager Update at next meeting

2. Site Manager's Update (by email)

- Working towards issuing local public notice for one Canada representative. Planning to present nominations to Minister (1-Canada, 2-KFN, 1-CAFN) in one package.
- Working with contribution agreement team to finalize agreement, and to process amendment to current agreement to allow for carry forward.
- Public to be notified of March 25-26 closure of Kathleen Lake day use area

Action: 10 03-26: Bring agenda items forward to next meeting

7. Finance and Administration

1. February 2026 Financials

Motion 03 03-26 Todd motions to approve February 2026 Financials, Elsabe seconds, approved unanimously

2. Administrator's Update

- *CRA/CIBC*
 - Aynslie shared copy of letter sent to CRA/CIBC documenting the number of times our CRA payments were lost or not processed last fiscal year. Aynslie requested CIBC to provide us with online banking access.

Motion 04 03-26 Todd motions to issue a new payment to CRA for \$635.28 (previously issued February 5, 2025 but was not processed by CIBC), Ellen seconds, approved unanimously

Action: 11 03-26: Aynslie to draft letter to Yukon government to raise awareness of service issues, cc to the Bank Manager.

- *FNBC*
 - FNBC emailed on March 11th to request a new letter of direction and all new profile forms. Compliance wants all new forms though as we updated our signing forms last year. They are now indicating that it may not be as simple as previously indicated to get a credit card. Only two people will be able to access online banking (not all who have signing authority).

Action: 12 03-26: Continue with FNBC paperwork (Aynslie to fill in best she can – aim for signing at next meeting) while also trying to get the ability to make payments online through CIBC.

- *YWCB Employer Payroll Report and Invoice*
 - Annual payroll report was submitted. We had credit on our account from last year.
- *Invoice – UFA Gathering*
 - Aynslie submitted \$750 invoice to the Training Policy Committee for reimbursement for expenses related to KNPMB participation in January Boards and Committees workshop.
- *Understanding Financials Training – Board Tips* from Joanne Thomas shared for info
- *Estrada and Tan Audit Recommendation*

Action: 13 03-26: Aynslie to confirm cost for a compilation.

Motion 05 03-26 Elsabe motions to proceed with a compilation for 2025-26 Financials with Estrada and Tan, Todd seconds, approved unanimously.

8. Updates or Additions

8.1 March Sheep Workshop

- Board would like to explore the possibility of collecting samples from sheep involved in road collisions at Sheep Mountain; installation of a remote camera could help. Would DKRRRC be

able to put in freezer until they can be transferred for research? CO's and Wardens may also need to be involved.

- Board would like to see additional measures be taken to emphasize speed limits on that corner where the mortality happens. What is there isn't working well enough. Encourage collaboration with other agencies involved to explore best practices (speed bumps?).

Action: 14 03-26: Aynslie to draft letter to HPW. Robin to share letter KNPMB sent previously

9. Action Log Review

10. Next Meeting Dates


- Dr. Alison Criscitiello presentation on Mt Logan Ice Core. Online Monday March 23rd, 2-3pm Yukon time
- April 21, 2026
- May 26, 2026

11. Adjournment

Motion 06 03-26 Ellen motions to adjourn at 8:43 pm, Elsabe seconds, approved unanimously.



Chair or Vice-Chair



Administration