



Kluane National Park Management Board
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Meeting Minutes 02-26
Thursday February 12, 2026 at 6:00pm

1. Call to Order

In attendance: Tom Buzzell, Todd Chambers (online), Elsabe Kloppers (Online), Grace Southwick, Ellen Bielawski, Craig Mckinnon, Aynslie Ogden. Regrets: Robin Chambers

2. Introductions - Kelly Zimmer, Finance Manager, will be taking over for Andrea Desjardins who is going to Wood Buffalo.

3. Review Draft Agenda 02-26

Motion 01 02-26 Grace motions to approve agenda, Todd seconds, approved unanimously

4. Review Minutes 01-26

Motion 02 02-26 Ellen motions to approve minutes, Elsabe seconds, approved unanimously

- Change cabins to structures in section 6.2

5. Presentations & New Business

5.1. Letter – Update on Renewal from Parties to B&C

- No response required.

5.2. CAFN Ice Fishing Day at Kathleen Lake February 28, 2026

- Ellen and Elsabe will attend.

5.3. Invitation to March 4, 2026 Sheep Workshop in Burwash

- Grace, Elsabe, Todd will attend on behalf of KNPMB.

Action: 01 02-26: Aynslie to RSVP KNPMB's participation at Sheep Workshop

5.4. UFA B&C Invitation to Join Working Group & Invoicing

Action: 02 02-26: Todd and Ellen to email Aynslie hours spent at UFA B&C. Aynslie to submit invoice to B&Cs for honoraria. Aynslie to include honoraria amount on next month's honoraria statement.

5.5. YESAB Project Summary

- The Board reviewed the current list of projects with KNPR on the YESAB Online Registry.

6. Old Business

6.1. Chair's Update

6.1.1. Letter from Minister Julie Dabrusin January 30, 2026

- The Board discussed the letter from Minister Dabrusin on the trapping file, and potential next steps.

Motion 03 02-26 Tom/Aynslie will draft a letter response, per letter response from KFN, and will share with Board for email approval so it can be sent prior to February 28th deadline.

6.2. Site Manager's Update

6.2.1. CIRNA Review

- CIRNA is carrying out a review of Boards and Committees across the Yukon, they have a list of questions for the Board that were discussed at the meeting.

- Action: 03 02-26 Craig to forward questions from CIRNA; Board to respond to CIRNA's questions via email

6.2.2. Contribution Agreement Amendment

- KNPR had no concerns with the Board's requests
- Action: 04 02-26 KNPR to return Amendment, with any needed revisions, for review/signature

6.2.3. Contribution Agreement Renewal

- Parks is reviewing agreement, ok with what KNPMB submitted, working on some minor wording changes
- Plan is to put in an average FIDIPIDI amount e.g. 4%, and prepare an amendment every December to reflect actual rates
- Discussing advancing 90% of funds at the start of the fiscal year, 10% holdback pending submission of final report
- Action: 05 02-26 KNPR to return Agreement, with any needed revisions, for review/signature

6.2.4. Draft KNPR Implementation Plan

- Action: 06 02-26 Defer to next meeting

6.2.5 Board Appointments

- Action: 07 02-26 Parks will be issuing an appointment process for the upcoming vacancy in the Canada Nomination, with the Board's endorsement.

6.2.6 Research in KNPR

- A list of permits was shared with the Board, additional information is available
- Action: 08 02-26 Add research permit discussion to agenda for the next Board meeting

7. Finance and Administration

7.1. January 2026 Financials

Motion 04 02-26 Ellen motions that KNPMB will be on an every third year Audit schedule, since the last audit was completed in 2022-23 the next will be in 2025-26, and directs Aynslie to notify Estrada/Tan, Grace seconds, approved unanimously

Motion 05 02-26 Grace motions to approve January 2026 Financials, Todd seconds, approved unanimously

7.2. Acera Insurance Invoice

Motion 06 02-26 Grace motions to accept the quote for the renewal of Acera Insurance, Ellen seconds, approved unanimously

8. Updates or Additions

9. Action Log Review

10. Next Meeting Dates

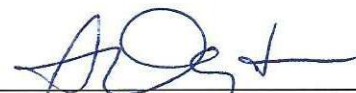
- Tuesday March 17, 2026

11. Adjournment

Motion 07 02-26 Grace motions to adjourn at 7:49pm, Elsabe seconds, approved unanimously.



Chair or Vice-Chair



Administration