



Kluane National Park Management Board  
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**DRAFT Meeting Minutes 01-21-26**  
**Wednesday January 21, 2026 at 6:00pm**

1. Call to Order  
In attendance: Tom Buzzell, Robin Chambers, Todd Chambers , Elsabe Kloppers, Grace Southwick (online), Ellen Bielawski, Carly Sims, Brad Romaniuk, Craig Mckinnon, Andrew Maher, Aynslie Ogden.
2. Introductions
  - 2.1. New Acting Yukon Field Unit Superintendent, Andrew Maher
  - 2.2. New Resource Conservation Manager, Brad Romaniuk
3. Review Draft Agenda 01-26  
**Motion 01 01-26** Robin motions to approve agenda, Elsabe seconds, approved unanimously  
Additions: YESAB Projects, letter from Minister on trapping file
4. Review Minutes
  - 4.1. Revised Draft Minutes 10-25  
**Motion 02 01-26** Todd motions to approve minutes, Ellen seconds, approved unanimously
  - 4.2. Draft Minutes 11-25  
**Motion 03 01-26** Elsabe motions to approve minutes, Todd seconds, approved unanimously
  - 4.3. Draft Minutes 01-07-26  
**Motion 04 01-26** Elsabe motions to approve minutes, Grace seconds, approved unanimously
  - 4.4. For discussion – Action item 02 11-25 *Schedule time for further exploration of options for minute taking / needs of Board of minutes*
    - The Board provided direction on what they want included within their meeting minutes: specifically, they requested minutes note topics that were discussed at the meeting and record motions and action items.
5. Presentations & New Business
  - 5.1. 2025 Season Summaries
    - 5.1.1. Carly Sims (Visitor Experience Manager)
      - A presentation was made to the board on the 2025 season.
    - 5.1.2. Brad Romaniuk (Resource Conservation Manager)
      - A presentation was made to the board on the 2025 season.
      - Action: 01 01-26: Board requested a summary of research permits, new and ongoing
      - Action: 02 01-26: Board requested a copy of the fire history report, and a presentation from Jenny on the report as part of the site visit of the Alder Creek site.
      - Action: 03 01-26: Elsabe to add KNPMB to YOR Boards and Committees early notification list to ensure KNPMB is notified of all projects within the park undergoing environmental assessment.
  - 5.2. Chilkat Lynx and Biodiversity Project – Annual Report
    - Action: 04 01-26: Aynslie to follow up with Liz to see if she can join a Board meeting in Feb or March to make a presentation/have a discussion
  - 5.3. Workshop - Reduction of Human-Bear Conflicts

- Action: 05 01-26: Todd able to attend in person, Ellen would like to attend if there is space. Aynslie to RSVP with organizers.

#### 5.4. YFWMB Update on Regulation Change Proposals

- The Board expressed appreciation to YFWMB for acknowledging that trapping-related regulation change proposals are related to land claim obligations and do not require public comment.

#### 5.5. Invitation – SARA-CCA Project Celebration and Guidebook

- Action: 06 01-26: Todd able to attend February 12<sup>th</sup> session online to sit in and listen – Aynslie to RSVP

#### 5.6. Invitation – Field Data Collection 101: Planning and Conducting Ecological Studies

- Action: 07 01-26: Board members to let Aynslie know if interested in attending session on February 10 and need assistance with registration.

### 6. Old Business

#### 6.1. Chair's Update

##### 6.1.1. Letter to KFN re new appointees

- Letter sent in November; going forward to KFN Council tomorrow.

##### 6.1.2. Letter to Parks Canada re new appointee

- Letter sent in November. Parks is initiating the appointment process.

##### 6.1.3. Revised Invoice – FIDIDIPI

- This was sent in November, and we have received the deposit.

##### 6.1.4. DRAFT Letter to Parks Canada re Amendment/New Agreement

**Motion 05 01-26** Ellen motions to send the letter and attachments to Parks Canada, Elsabe seconds, approved unanimously

#### 6.2. Site Manager's Update

- An update was provided on an upcoming internal budget planning workshop, the trapping file, the removal of structures at Kathleen Lake and staffing.

### 7. Finance and Administration

#### 7.1. November and December 2025 Financials

**Motion 06 01-26** Elsabe motions to approve November and December 2025 Financials, Todd seconds, approved unanimously

#### 7.2. Funding request Q4

Action: 08 01-26: Aynslie to send Q4 funding request, and attach approved December 2025 Financials

#### 7.3. Review of Insurance Coverage

**Motion 07 01-26** Elsabe motions to accept the commercial insurance statement of values, Robin seconds, approved unanimously

**Motion 08 01-26** Ellen motions to accept the quote for the renewal of the Director's and Officer's insurance, Todd seconds, approved unanimously

### 8. Updates or Additions

#### 8.1. Minister's letter

- Response is expected end January
- KFN requested that a special meeting be scheduled with the Chair/Board when the letter arrives as KFN has a 30-day timeline to respond.

### 9. Action Log Review

### 10. Next Meeting Dates

- January 28-29, 2026 - Bear Workshop
- February 4, 2026, 9-1pm - Understanding Financials Seminar with Joanne Thomas
- Parks Canada Open House January 22, 2026 1-3pm
- February Board meeting February 12, 2026.

Action: 09 01-26: Agenda topics for next KNPMB meeting

- Changes to EI monitoring program
- Research permits in KNPR
- SMWG plan

11. Adjournment

**Motion 09 01-26** Todd motions to adjourn at 9:13pm, Ellen seconds, approved unanimously.

  
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Chair or Vice-Chair

  
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Administration