Meeting Minutes 11-25
Wednesday November 19, 2025 at 6:00pm

1. Call to Order Todd motions, Ellen seconds
   In attendance: Tom Buzzell (via Teams), Ellen Bielawski, Todd Chambers, Elsabe Kloppers, Grace Southwick (via Teams), Craig Mckinnon, TJ Hammer (via Teams), Aynslie Ogden. Regrets: Robin Chambers
2. Introductions
3. Review Draft Agenda 11-25
   Motion 01 11-25 Elsabe motions to approve agenda with addition of 7.2.5 membership status update, Todd seconds, approved unanimously
4. Review Minutes 10-25
   - 5.4 Clarify - suggestion was for sheep working group to apply to funding opportunity to support Elsabe's participation
   - 5.1 Clarify LTF does not sit well with some residents
   - 6.2 Delete "the Board's calculation was lower than TJs"
   - 6.2 Say "A flexible contribution agreement model is better fit for the Board" and delete the rest
   - 6.2 Strike out names of participants on hiring committee.
   - 6.2 Delete "a lot of accelerants were required to get the burn going".
   - 6.2 Refer to exact titles from YESAB.
   - Action 01 11-25: Defer approval of 10-25 minutes to next meeting
   - Action 02 11-25: Schedule time for further exploration of options for minute taking/ needs of Board of minutes.
5. Presentations & New Business
   5.1. November 27 Indigenous Knowledge Workshop
   - Board will not be sending a representative; no response needed.
   Interest in administrative justice courses?
   - The Board did not express interest in participating; no response needed.
6. Old Business
   6.1. Chair's Update
   6.1.1. Letter from Minister Guilbeault
   - KFN received letter that was not cc'd to the Board.
   - Canada requested an additional 90 days.
   6.2. Site Manager's Update
   6.2.1. FIDDIPI payment/calculations/invoice
   - TJ shared calculations used by CIRNAC
   6.2.2. Examples/options for the contribution agreement
   - A flexible contribution agreement template was shared with the Board.
   Action 03 11-25: Board to develop 5-year workplan/budget before Christmas. Primary agenda item for December Board meeting.

6.2.3. Management Plan - Implementation Plan
Action 04 11-25: Deferred to January meeting.
6.2.4. Hiring committee - Resource Conservation Manager position
- An offer has been made to a candidate. The candidate accepted the offer.
7. Finance and Administration
   7.1. October 2025 Financials
   Motion 03 11-25 Elsabe motions to approve, Ellen seconds, approved unanimously
   Action 05 11-25: Aynslie to send updated FIDIPIDI invoice
   Action 06 11-25: December agenda item – how to spend FIDIPIDI
   7.2. Administrator's Update
   7.2.1. Funding request Q3
   - invoice was adjusted down ~$600 due to update of year-end carry forward
   7.2.2. Update on Open House Door Prizes
   - Door prizes have been sourced locally
   7.2.3. Sage support from Joanne Thomas
   Motion 04 11-25 Elsabe motions to approve Aynslie to engage Joanne to review Sage database, Ellen seconds, approved unanimously.
   7.2.4. Board training (tentatively in January) – How to read financial statements
   Action 07 11-25: Board expressed interest; availability may be an issue.
   7.2.5 Board appointments
   - Robin (April), Grace (April) and Elsabe's (June) appointments are nearing end of term.
   Action 08 11-25: Aynslie to send letter (asap) to KFN (person in charge of Boards and Committees) and Parks (Craig) requesting nomination.
8. Updates or Additions
9. Action Log Review
   - Board expressed preference to not pay for catering at open house since the Board paid for catering last year. If necessary, the Board can contribute up to 1/3 of cost.
10. Next Meeting Dates
    Special January Board Meeting Wednesday January 7th at 6pm (work planning) *SEND SCHEDULER
    Regular January Board Meeting Wednesday January 21st at 6pm *SEND SCHEDULER
    Christmas Open House 4-6pm December 11, 2025 (2pm set up)
    UFA B&C Gathering January 14 & 15, 2026
11. Adjournment
    Motion 05 11-25 Grace motions to adjourn at 8:12pm, Todd seconds, approved unanimously.

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Chair or Vice-Chair   Administration