



Kluane National Park Management Board
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Meeting Minutes 07-24
6:00pm, July 23rd 2024
KNPMB Office, Haines Junction

1. Call to Order 6:13pm

Elsabe Kloppers (Chair), Ellen Bielawski, Grace Southwick, Tom Buzzell, Christa Egli (Office Manager); Introduction of new faces: Darlene Small (Acting Site Manager KNP), Todd Chambers (New CAFN Representative), and Elizabeth Plouffe (New Office Manager)

2. Review draft Agenda 07-24

Motion 01 07-24: Tom motions to approve agenda, Grace seconds, approved unanimously.

3. Review Minutes 06-24

Motion 02 07-24: Todd motions to approve minutes 06-24 with changes, Grace seconds, approved unanimously.

4. Presentations & New Business

4.1. KFN GA Review

- Attended by Grace & Robin, brief recap by Grace.
- Grace was able to respond to some questions on the fire burning in the park. Reception was positive when hearing that it was going to happen soon.

4.2. CAFN GA Update

- Postponed until Sept 6-8th in Champagne due to scheduling conflicts. Board is confirmed to have a booth.

5. Old Business

5.1. Chair's Update

5.1.1. Sheep MOU signing June 13th 2024.

- Was signed with other co-management partners (CAFN, KFN, DKKR, ARRC, Yukon Fish and Wildlife Board & Parks Canada) by Elsabe.

5.1.2. Sheep Working Group Meeting Jul 22nd

- Attended by Elsabe in Whitehorse with all forementioned partners. Plan is to look at all factors and disturbances (natural and human) that are and/or will be affecting sheep in the region.
- Communications are set to be released on a regular basis in hopes to avoid any misunderstandings.
- Targeting surveys and monitoring are planned.
- Local knowledge will be taken into consideration.
- Regional data is also being assessed and compared.

- Plan is to have a dedicated attendee from the board, so the board should come to a general consensus as to how their mandate applies, especially, for example on trans-boundary issues.

5.1.3. KNP Alsek Raft Trip & Natludi Camp at Lowell Lake Jul 15th -16th

- Discussion led by Todd. Party included two guardians from CAFN, an elder Ron Chambers, and many CAFN youth. Ron was able to share a wealth of knowledge and stories of many stops along the way. This was the first trip into the back country for many of the CAFN youth who attended.
- Overall, it was a very successful trip providing much needed exposure to the land for all.
- Elsabe flew in with Linaya and Kelsey to wait at Natludi Camp. Three helicopter loads of citizens were flown in the next morning. It was the first exposure to the historical lands for many who attended. It was extremely impactful to return as a people to that landscape and to be able to share it with the youth who attended.
- Parks Canada members (Scott Stewart & Johnny Cromwell) also had the unique opportunity to hear about the history and to ask questions of people with direct experiences in that region.
- The board was honored to be able to attend and also provide funding so that more youth and elders would be able to attend.

5.2. Site Manager's Update

5.2.1. KNP Visitor Stats

- Visitation is on par with numbers from last season with Kathleen day use being up, Thechàl Dhal up; and Otentik bookings being down.

5.2.2. Management Plan Update

- Parks is presently waiting for the board to send a letter to the minister in support of plan. Action Item 01 07-24: Admin and Elsabe to find a past letter and prepare.

5.2.3. Visiting Group from Tajikistan

- Plan is to take the group on a tour over Sept 11-13th within the Park. A representative from the board is welcome to attend. Action Item 02 07-24: Board to decide who will attend.

5.2.4. Alder Creek area cabin owners are taking part of a tour on the area set to have the first controlled burn.

6. Finance and Administration

6.1. May - June 2024 Financials

Motion 03 07-24: Ellen motions to approve May-June financials, Todd seconds, approved unanimously.

6.2. Administrator's Update

6.2.1. Signing Authorities Status

Update Action Item 04 10-23. Todd and Elizabeth to go in to branch to provide ID and signature. Admin to drop off updated ID package to local branch. Cathy at CIBC will contact Elizabeth to arrange final signing off of changes.

6.2.2. Visa Plan – Go ahead with Reloadable Visa.

6.2.3. Reloadable MC Change to Post Office Visa

- Motion 04 07-24: Grace motions to switch to a reloadable card, Todd seconds, approved unanimously. Action Item 04 07-24: Admin to purchase reloadable VISA

from Post Office and make plans to move enough funding to cover Starlink payments, Adobe payments, and card fees for the year.

- Action Item 05 07-24: Starlink & Adobe Billing need to be switched over to new reloadable VISA.

6.2.4. Office phone change Board Cell phone?

- Motion 05 07-24: Todd motions to cancel Northwestel landline and purchase a cell phone for board use, Tom seconds, approved unanimously.
- Action Item 06 07-24: Admin to look into porting landline phone number over to cell phone provider and arranging for new cell phone plan to cover office and board use.

6.2.5. Swag & Door Prize Update

- Action Item 07 07-24: Elizabeth to do an inventory of current merchandise and swag.

6.2.6. Proposed Training Plan & roll change for Christa moving forward.

7. Updates or Additions

8. Action Log Review

- Action Item 08 07-24: Elsabe to arrange for Jackets for Todd & Elizabeth
- Action Item 09 07-24: Todd & Tom to provide photos and writeups for website.
- Action Item 10 07-24: Elsabe to update CRA account.

8.1. Plan moving forward is to provide the updated action log to the members within the 7 days following the meeting so as to provide everyone who has actionable tasks with enough time to work toward completion.

9. Next Meeting / Event Dates

- KFN Culture Camp: August 12th-16th
- August Meeting: August 27th 2024
- September Meeting: September 24th 2024

10. Adjournment 7:50

Motion 06 07-24: Ellen motions to adjourn, Grace seconds, approved unanimously.



Chair or Vice-Chair



Administration

