



Kluane National Park Management Board
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Meeting Minutes 03-24
6:00pm, Mar 11th 2024
KNPMB Office, Haines Junction

1. Call to Order 6:07pm

Elsabe Kloppers via Teleconference (Chair), Robin Chambers (Vice Chair), Grace Southwick via Teleconference, Tom Buzzell, Ellen Bielawski, Linaya Workman (Site Manager, Parks Canada), Christa Egli (Office Manager)

2. Review and approve draft Agenda 03-24

Motion 01 04-24: Ellen motions to approve draft agenda 03-24, Robin seconds, approved unanimously.

3. Review and approve Minutes 01-24

Motion 02 04-24: Tom motions to approve Minutes 01-24, Grace seconds, approved unanimously.

4. Presentations & New Business

4.1. Canadian Parks and Leadership Dinner was held in Burwash on March 7th and was attended by Parks Canada and Ellen from the board.

- Very interesting insight into how the Capstone Projects function and are staffed.
- Board was requested to comment on how it is to work within the traditional territories with the indigenous population.
- Provided with beautiful petite cedar woven basket as a gift.

5. Old Business

5.1. Chair's Update

5.2. Site Manager's Update

- Management Plan has only one map to finalize before it is headed to final review
- Farm remediation project is still in progress, Parks is in discussion with CAFN
- Some shifting within Parks requiring some staffing backfilling.
- Sheep workshop – final report in progress, due to be ready end of March 2024.
- Kokanee update
- Core Forest Health inquiry

5.3. Sheep Meeting Discussion between YG & First Nations

5.4. Board approval to have Ellen temporarily reappointed as of March 23rd 2024 while waiting for official appointment from Canada.

- Parks has been instructed to do public process to post the position.

- Motion 03 04-24: Robin motions to extend Ellen's appointment in lieu of public posting and proceedings, Tom seconds, approved unanimously.

6. Finance and Administration

6.1. Approve January 2024 Financials & Budget Summary Report

Motion 05 04-24: Ellen moves to approve the January 2024 financials, Robin seconds, approved unanimously.

6.2. VISA application update

- Bank is not sure what to do with the fact that the board is a non-profit. All paperwork and application paperwork has been submitted.

6.3. Administrator's Update

6.3.1. Signing Authorities Status

- Just waiting on Tom to go into CIBC. Admin to oversee.

6.3.2. Job posting/Candidate for April

- Action Item 01 04-24: Admin to look over posting and put up on website. Close date April 2nd. One member from each FN and one member from Canada to be on the hiring committee. Noted that the posting should be very clear with regard to hours and work requirements.

6.3.3. Starlink Setup

- Nic Filteau will be completing the installation as soon as able. Admin to oversee.

7. Updates or Additions

8. Action Log Review

9. Next Meeting Dates

- World Day for Glaciers Webinar March 21st 2024
- April Board Meeting: April 23rd 2024
- May Board Meeting: May 28th 2024

10. Adjournment 7:24pm

Motion 06 04-24: Tom motions to adjourn, Robin seconds, approved unanimously.


Chair or Vice-Chair


Administration